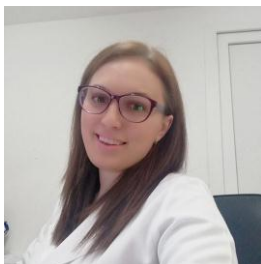


## PERSONAL INFORMATIONS

**BORDEI IULIANA STEFANIA**

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☎ 0729574006

✉ [Iuliana-stefania.bordei@igpa.usamv.ro](mailto:Iuliana-stefania.bordei@igpa.usamv.ro)

Gender F | Birthday 10.11.1992 | Nationality Romanian

## WORK EXPERIENCE

(Feb 2020 – present)

**Asisstant Professor - Faculty of Animal Products Engineering and Administration**

University of Agronomic Sciences and Veterinary Medicine of Bucharest

Main activities and responsibilities: Teaching, seminar, research activity in: Fish farming, Aquaculture, Technology of animal products

(Sep 2016 – Feb 2020)

**Head of department - SC GRAND MOULIN SRL**

- Coordination of the entire production process in the confectionery section
- Coordinating the production planning and monitoring process.
- Organizing and verifying the production flow.
- Coordinating the elaboration of production norms and plans.
- Following the manufacturing process.
- Development of new products and preparation of manufacturing recipes.
- Training of subordinate staff with GMP.

Type of sector of activity Food industry

(Apr 2016 - Sep 2016)

**Tehnological Engineer - SC GRAND MOULIN SRL**

- Performing periodic reports on the production activity;
- Preparation of the production and supply plan;
- Ensuring the technical assistance and the technical-organizational guidance in the execution phases of the production;
- Following the observance of the technological instructions, of the quality norms, of the sanitary norms;
- Collaboration with the quality department in order to apply the measures regarding the quality of the products
- Coordination, training and supervision of the staff in order to respect the FIFO principle, of the use
- correct materials for compliance with consumption rules and effective management of working time
- Preparation and analysis of daily production reports;

Type of sector of activity Food industry

(Sep 2015 - Mar 2016)

**Preparator - cofetaria Victoria prod**

Preparation of daily production lists;

- Taking over the orders coming from the sales departments or directly from the clients;
- Establishing technological production procedures;
- Checking the validity terms of the products;
- Coordination, training and supervision of staff in order to comply with the FIFO principle

## EDUCATION AND TRAINING

(1 oct. 2019- prezent) **PhD**  
**Doctoral School: Engineering and management of plant and animal resources**  
**Domein : Animal Husbandry**  
**University of Agronomic Sciences and Veterinary Medicine of Bucharest**

(Oct 2019- Iunie 2020)

- Certificate of Completion for the psycho-pedagogical training program, Level II-
- University of Agronomic Sciences and Veterinary Medicine of Bucharest

(2015 - 2017) **Master's degree**

- University of Agronomic Sciences and Veterinary Medicine of Bucharest
- Food biosecurity
- Certificate of Completion for the psycho-pedagogical training program, Level I
- Universitatea de Științe Agronomice și Medicină Veterinară din București

(Feb-Apr 2016) **Project manager certificate**

- Knowledge of the techniques used in the management of projects financed from structural funds; understanding the specific mechanisms of European project management; learning the tools used in project management; learning specific skills of the project manager; skills training in order to increase project management capacity - National Center for Continuing Vocational Training in Agriculture "AgriCons - AgriTin" within the University of Agronomic Sciences and Veterinary Medicine in Bucharest.

(2015 - 2016) **Certificate of Completion for the psycho-pedagogical training program, Level I**

(2011 - 2015) **Food Engineer**  
 University of Agronomic Sciences and Veterinary Medicine of Bucharest  
 Faculty of Animal Science,; Agricultural Product Processing Technology

(2007-2011) **High School Diploma**  
 Pedagogical High School "Matei Basarab", Slobozia

- Philology

Maternal Language Romanian

Other known foreign languages	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken production	Spoken interaction	
English	B1	B1	B1	A2	A2
Spanish	B2	B2	B2	B2	A2

## Professional Skills

## Communications skills

## Management skills

## Work skills

- Good communication skills acquired through his own experience as head of department
- Motivation and development of employees' skills, competence acquired through their own experience as department head
- Leadership

- Understanding and interpreting complex, written and numerical information acquired through the use of the Merlin accounting program
- Good knowledge of quality control processes currently part of the HACCP team
- Innovative and tenacious in finding solutions to difficult problems

## Competențe digitale

AUTOEVALUARE				
Procesarea informației	Comunicare	Creare de conținut	Securitate	Rezolvarea de probleme
Independent	Independent	Independent	Independent	Independent

Exemple:

- Operare PC: Microsoft Word, Microsoft Excel, Microsoft PowerPoint, Internet (mail, web)